Jane A. Doe

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EDUCATION

State University of New York College at Buffalo, New York *Certification in Art Education. GPA 4.0/4.0 December 2012*

State University of New York at Buffalo, New York Bachelor of Fine Arts, Minor in painting. May 2009

STUDIO SKILLS

- Painting- oil, watercolor, and acrylic
- Sculpture-wood carving, clay, assemblage
- Drawing-ink, pastel, charcoal, and graphite
- Photography

TEACHING EXPERIENCE

Student Teaching, 10/12-12/12

Student Teaching, 9/12 to Present

Lewiston-Porter Elementary School, Lewiston, New York

Clarence Middle School, Clarence, New York

Public School # 53, Buffalo, New York

Stanley J. Makowski Center, Buffalo, New York

Albright-Knox Art Gallery, Buffalo, New York

Baker Elementary School, Baker, New York

- Conceptualized, implemented and evaluated unit and lesson plans in daily teaching sessions
- Integrated DBAE (Discipline-Based Art Education) philosophy at k-5 grade level in accordance with New York State Standards
- Assessed student comprehension through before and after pictures
- Engaged students in art history, art criticism and aesthetics modeling Faith Ringgold stories and art work

Teaching Intern, 2/12-5/12

- Co-developed, instructed and assessed unit and lesson plans at the 2nd grade level
- Modeled the New York State Standards utilizing DBAE (Discipline-Based Art Education) philosophy
- Showcased student work *Gallery Day*
- Employed cooperative learning methods in drawing and painting unit concentrating on expressiveness

Teaching Intern, 11/11

- Constructed lesson combining computer technology with narrative storytelling using a multicultural story form Africa, *Why Do Mosquitoes Buzz*
- Taught 1st grade students how to use a mouse and navigate through various computer tools
- Explored saving and printing work using Kid Pix2 software

Assistant Art Teacher, 9/11-12/11

- Assisted and taught lessons in painting and drawing in an after school program called "ART Attack"
- Discussed aesthetic scenarios that made art more meaningful to children
- Chaperoned field trips to the Albright-Knox Art Gallery

Community Education Instructor, 10/09-12/09

- Designed and taught beginning oil painting instruction for adult students
- Twelve sessions of weekly night classes exploring color theory and brush techniques

- Printmaking
- Casting &foundry-bronze and glass
- Framing
- Graphic Arts

WORK EXPERIENCE

Assistant Director for Administration, 7/12

- Directly hired, managed and guided 4 counselors in the action of 50 student housed at Ithaca College
- Established regulations for on and off campus conduct as well as a set of rules governing the program
- Initiated scheduled trips, activities and programs as well as provided direct supervision

Marketing Director, 9/10-8/11

- Developed mailers, web site and other marketing promotions
- Streamlined processes by computerizing forms and setting up e-mail correspondence
- Created a contact database and researched prospective clients via Internet research

Administrative Assistant, 2/08-9/10

- Reported directly to the VP of Corporate Sales and Marketing as well as the General Manger
- Designed and generated corporate charts, presentation, and monthly newsletter
- Instituted study partnership collaboration with Anna Merritt Elementary School
- Initiated computer education training sessions during lunch hour break

COMPUTER SKILLS

- Window 98 and Mac Formats as well as compatibility issues
- MSOffice 10- includes Work, Excel, PowerPoint Access, Money and Works
- Quick Time animation including video and sound
- Adobe Photoshop 5.0, Adobe Photo Deluxe 2.0 Illustrator, and Kid Pix
- Internet research, downloading, graphic design and layout

ART SHOWS

- Buffalo State Upton Gallery, Buffalo, New York, 2012, Honored by Chairman of Art Education Department
- Lockport Art &Craft Show, Lockport, New York. 2009-2010, 3rd place overall & 3rd place miscellaneous
- Allentown Art Festival, Buffalo, New York. 2009
- Lewiston Art Festival, Lewiston, New York. 2008. 1st place drawing category
- Kenan Center, Lockport, New York.2007-2008, Art in the Arena and Niagara Frontier Art Exhibits

AFFLIATIONS

- New York State Art Teacher Association (NYSATA)-Student Organization
- National Art Education Association (NAEA)
- Visual Art Board at Buffalo State College

Jamestown Container, Lockport, New York

Jamestown Container, Medina, New York

New York State Summer School of the Arts, Albany, New York